



3033 Kettering Blvd., Ste 110,  
Dayton, OH 45439  
Phone (937)424-5457 Fax(866)594-2729 Text (937)745-1143

### SELLER INFORMATION

Your Name: \_\_\_\_\_ Property Address: \_\_\_\_\_

Seller's Name(s): \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Marital Status: ☐ UNMARRIED ☐ MARRIED ☐ HUSBAND AND WIFE ☐ SEPARATED

Name of Spouse: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

**\*\*A Seller's spouse must attend closing to release Dower Rights. Please contact us with questions.\*\***

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Is Seller currently occupying the property? ☐ YES ☐ NO

If not, Current Mailing Address: \_\_\_\_\_

Will seller and spouse attend closing? ☐ YES ☐ NO **If not, please contact us to make arrangements ASAP.**

Is property tenant occupied? ☐ YES ☐ NO Rent's and Deposits to be credited? ☐ YES ☐ NO

Monthly Rent Amount(s): \$ \_\_\_\_\_ Security Deposit Amount(s): \$ \_\_\_\_\_

Mortgages (including equity lines or lines of credit) or Liens on the property? ☐ YES ☐ NO

Lender: \_\_\_\_\_ Account Number: \_\_\_\_\_

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HOA on property? ☐ YES ☐ NO If yes, Contact Name, Phone, Email: \_\_\_\_\_

Tax Proration: ☐ Long ☐ Short \_\_\_\_\_

Seller Paid Closing Costs: \$ \_\_\_\_\_ or \_\_\_\_\_ % Is seller contributing to Owner's Policy? ☐ YES ☐ NO Amount: \_\_\_\_\_

Name of Water Servicer: \_\_\_\_\_ Name of Trash Servicer: \_\_\_\_\_

Seller's Agent Commission: \$ \_\_\_\_\_ or \_\_\_\_\_ % Buyer's Agent Commission: \$ \_\_\_\_\_ or \_\_\_\_\_ %

Compliance fee/Additional Commission/Processing Fee? ☐ YES \$ \_\_\_\_\_ ☐ NO

Invoices to be paid (please send copies of all invoices to our office):

Amount \$ \_\_\_\_\_ Payable to: \_\_\_\_\_ Paid by: ☐ Buyer ☐ Seller

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Broker License Number : \_\_\_\_\_ Agent License Number: \_\_\_\_\_

**\*\*FUNDS DISBURSED TO SELLERS WILL BE OUT THE SAME WAY THAT THEY HOLD TITLE. FOR WIRES SELLERS MUST PRODUCE AN ORIGINAL VOIDED CHECK OR A BANK STATEMENT SHOWING THE ACCOUNT NAME THE SAME WAY THAT THEY HOLD TITLE.\*\***

PLEASE RETURN THIS COMPLETED FORM TO [Jayda@PARTNERSLANDTITLE.COM](mailto:Jayda@PARTNERSLANDTITLE.COM) OR FAX TO 877-784-8571